



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	SHRI.S. R NARASAPUR ARTS AND SHRI M B SHIRUR COMMERECE COLLEGE BAGALKOT
• Name of the Head of the institution	Dr.(Smt.)V S Math
• Designation	Principal(in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08354220931
• Mobile No:	9448751828
• Registered e-mail	vijayamala.math@gmail.com
• Alternate e-mail	srnambsc.bgk@gmail.com
• Address	Principal SHRI S R NARASAPUR ARTS AND SHRI M B SHIRUR COMMERCE COLLEGE BAGALKOT-587101
• City/Town	Bagalkot
• State/UT	Karnataka
• Pin Code	587101
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Rani Channamma University, Belagavi				
• Name of the IQAC Coordinator	Shri S N Naragund				
• Phone No.	08354220931				
• Alternate phone No.	9448751828				
• Mobile	9945872559				
• IQAC e-mail address	srnambsc.bgk@gmail.com				
• Alternate e-mail address	shrinivasnaragundbgk@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.vpmcollegebgk.in/IQAR%202019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.vpmcollegebgk.in/Academic%20Calendar.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.25	2004	03/05/2004	02/05/2009
Cycle 2	B	2.63	2011	08/01/2011	07/01/2016
Cycle 3	B+	2.70	2017	28/03/2017	27/03/2022
6.Date of Establishment of IQAC			05/08/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest			Yes		

NAAC guidelines	
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	4
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
1. Took initiation to upgrade ICT facilities in the college 2. Encouraged students to anchor the programme 3. Conducted a weeklong Faculty Development Programme on Zoom platform 4. Organized many events to observe important days to help inculcate social and moral values among students 5. Conducted an interaction programme with NAAC Assessor on new methodology of Assessment and Accreditation	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
To conduct a seminar on revised guidelines of Assessment and Accreditation process of NAAC	It was held on 30th October 2021. NAAC assessor Dr. R G Allagi spoke
To organize one week Faculty Development Programme(FDP)	A weeklong online FDP was held from 5th July 2021 in which many scholars spoke on different subjects
To update ICT tools and encourage faculty to use them	Updated two projectors. The old cable was replaced with HDMI cable
To organise gender related programmes with social concern	National Girl child day was held on 23rd January 2021 and education kit given to 5 girl students. International women's day was also observed where some women were given home appliances
To conduct inter collegiate quiz competition	Quiz competition was held to mark the National Voters Day on 22nd January 2021. Cash prizes sponsored by teachers given to the winners
To have a programme on English enrichment	A seminar on English in global scenario was held on 6th February 2021. Dr. S B Biradar from Ilkal college was the resource person
To observe important Days	Many such events were held
13.Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	
Name	Date of meeting(s)
College Governing Council	27/01/2022
14.Whether institutional data submitted to AISHE	

Year	Date of Submission
2020 - 21	12/02/2022

15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
20.Distance education/online education:	

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	3
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	771
File Description	Documents
Data Template	View File

2.2	204
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	273
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	13
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	21
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	4.75
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	72
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution develops and deploys the action plan for effective implementation of the curriculum in the following way:

The Institution adheres to the curriculum laid down by the parent University-Rani Channamma University,Belagavi(RCUB) and prepares a well planned planner at the beginning of each academic session for all the subjects in the under graduate courses. The same is informed to all the students at the beginning of each academic session.

After the completion of the admission process and before the commencement of the classes , time table committee prepares the theory and practical time table as per the direction of the parent University (RCUB) calendar. The time table is also framed as per the convenience of the students for effective implementation of curriculum. HoDs prepare action plans of special lectures, seminars, class tests, assignments, projects, the faculty members maintain daily dairy . All the departments follow the rules prescribed by parent university with regard to the work load and number of classes for each subject. Various committees are constituted under the chairmanship of the principal for the smooth conduct of curricular and co-curricular activities throughout the year. The principal reviews the action plan chalked out by the departments and advises for further improvement in teaching learning process. The time table for Internal Assessment test (IA) is prepared by time table committee and the same is intimated to the students well in advance.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.vpmcollegebgk.in/Academic%20Calendar.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated institution of RCUB, the evaluation norms of the University are strictly followed. The Institution prepares its

academic calendar every year. It serves as a guide both to teachers and students. The Academic calendar provides important dates of academic activities, internal assessment tests dates and also on extra co- curricular activities to be held during the academic year. A study plan is prepared by faculty memers before commencement of the semester. The same is discussed in the staff meeting and is published in the college prosopectus for the convenience of students. The Heads of different departments and coordinators of various cells are asked to follow the academic calendar and accordingly organise events. The examination committee prepares time table for internal assessment tests well in advance and it is intimated to students. The committee makes necessary arrangements for the smooth conduct of examination.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.vpmcollegebgk.in/Academic%20Calendar.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to integrate the cross cutting issues relevant to professional ethics, Gender, Human values, environment and sustainability, the college has imbibed different types of courses in the curriculam as prescribed by the parent university, which would help enhance professional competencies. It is also aimed at inculcating other competencies like human and social values, environment sensitivity and thereby help students achieve holistic development. Courses on human rights, environmental studies are included in the curriculam. Community outreach through NSS and NCC is also part of the programe. Gender related paper titled 'Entrepreneurship Development' is introduced for B.Com III semester students where they study a unit on 'Women Entrepreneurs.' Woman Empowerment cell of the college conducts programmes on Gender sensitivity and Gender sensitization. Environmental Studies is introduced for BA students. Many activities like guest lectures, field visits, environment day, tree plantation etc are organised from time to time. Students are encouraged to take active role in them.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

95

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows		C. Feedback collected and analyzed
File Description	Documents	
Upload any additional information	No File Uploaded	
URL for feedback report	https://www.vpmcollegebgk.in/Report%20on%20SS.pdf	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of sanctioned seats during the year		
360		
File Description	Documents	
Any additional information	View File	
Institutional data in prescribed format	View File	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
219		
File Description	Documents	
Any additional information	View File	
Number of seats filled against seats reserved (Data Template)	View File	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
The college is aware of the importance of identifying the slow and advanced learners so that they can be trained accordingly for their betterment in future. It is important to note that students from		

diverse social, economical and geographical background are admitted to the college . The learning level are asses on the basis of following barometres:

Overall academic performance of students in the previous year/semester is taken in to account.

The students scoring less than 40% are considered as slow learners while those who score more than 75% are considered as advanced learners.

Two internal assessment tests in each semester are conducted and marks obtained by them are noted. Suggestions are given to slow learners on how to improve their performance in the next tests. The advanced learners are further encouraged.

Slow learners are continuously observed by the respective subject teachers.

If need be, parents are informed of performance of their wards.

Some of activities for slow learners include:

Giving assignments, providing question bank, revision class, problem solving techniques, personal attention, counselling etc.

Some of activities for advanced learners include:

Motivating them to achieve further improvement, encouraging them to attend paper presentation competitions organised by other institutions, encouraging them to address their juniors under the programme titled 'Hello Juniors.' etc

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
771	13

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods like experiential learning, participative learning and problem solving methodologies are used to enhance learning experiences among students. The following are some of the activities in this regard.

experiential learning:

Field and industrial Visits : The department of Geography as part of its curriculum, conducts field and industrial visits for sixth semester students every year . Commerce students are taken to Banks, income tax office, APMC .

Seminar presentation : Students are encouraged to take part in seminar presentation sessions.

Participative learning:

Quiz: Text based quiz competitions are arranged by Commerce and Kannadadepartments to develop interest in the respective subject. Winners are given prizes.

Text based extempore elocution contest, Group discussion,Hello Juniors where in senior students address their juniors on a given topic.

Problem solving methodology:

Assignments are given to students and the same are evaluated. Good and weak points are brought to the notice of students. Students are also encouraged to solve problems(Accounting and statistics)on the black board.It would help them understand techniques of solving a problem and related skills. It will not only motivate the respective students but also inspire other students to do so in the next opportunity.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools play a pivotal role in making teaching-learning process more effective. Keeping this point in view projectors have been installed in some class rooms. Though, ICT tools cannot replace the traditional way of teaching- chalk and talk method, it has its own role to play in making the teaching-learning process more interesting. It is an important tool through which teachers can develop technical skills and deliver the things in an effective way. Attention of students can be maintained and it would help develop interest among students in the respective subjects. Practical subjects like Financial Accounting, Cost accounting, Income Tax, Management Accounting and subjects which have more diagrams, tables, charts etc can be taught in a befitting manner with the help of ICT tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Assessment of students by a teacher is an important exercise. It is a yardstick to measure the performance of students. Keeping this point in view, the college conducts two internal Assessment Tests(IAT)in each semester. Examination committee is formed in the beginning of every academic year and the responsibility of conducting IATs is entrusted to committee members. Dates of IATs are announced by the committee well in advance so that students can prepare well for the same. As per the pattern prescribed by the parent university, question paper is prepared. Answer papers bearing college seal are distributed to students and the same are valued by the respective teachers. The corrected answer scripts are shown to students so that they can see their good and weak points. The IATs records are maintained by the respective teachers and 20 IA marks are sent to parent university before the commencement of semester end examinations.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Committee to conduct internal assessment tests announces examination dates well in advance. Notice in this regard is not only put up on the notice board but also sent to classes for the convenience of students. Examination for those students who have been deputed to other colleges for sports tournament, NCC and NSS camp/activities, will be taken separately and thus justice is given to all. The committee has addressed some grievances of students with regard to conduct of IATs. For instance, there were four papers on a single day. When this was brought to the notice of the committee,

time table was revised immediately and the same was intimated to students. The committee also considered the plea of students facing medical emergency.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes. Teachers and students are aware of the stated programme and also the course outcome of the said programme.

Subjects like English, Kannada and Hindi which are compulsory for BA and B.Com students will help develop overall linguistic competence and communicative skills of the students. While optional students(BA)develop interest in pursuing detailed study and understanding of literature and language. BA students with other optional subjects like political science, sociology, Histroy, Geography, Economics etc will get indepth knowledge. While B.Com students will gain knowledge about GST and its implications,about applications of Internet in Commerce,understanding structure of Indian Banking,stock market,e-commerce, accounting and taxation etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcomes and course outcomes are evaluated by the institution. The college does not have any mechanism for the said purpose. However it receives feed back from the students on some aspects. Some of them are: The programme/course outcome regarding knowledge and skill were made clear to students at the beginning, on the availability of the resources needed for the course, availability of academic and career counselling , on the

conduct of the programme, utility of class activities, assignments, on how the programme was helpful to develop skills to face competition, on student centric activities and their effect etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

192

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.vpmcollegebgk.in/Report%20on%20SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

17

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has many cells to engage students in extension activities. The college has two NSS units. The college tries to take an active role in the upliftment of the nearby locality. The NSS volunteers take part in cleanliness drive on the campus and also in the adopted village during annual special camp. They also participate in awareness programmes like AIDS awareness, environment, road safety and other social evils awareness events. This time they helped Health department to organise vaccination drive in the college and also to distribute masks to people of slum area. The college gives them every opportunity to explore all ways of helping the community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

02

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has always been trying to provide the best possible infrastructure to create an effective teaching-learning environment. Over the years the infrastructure of the institution has been upgraded keeping in mind the developments and rising demands in the education sector. There are spacious 14 class rooms with adequate lighting arrangement including fans. The institution has IQAC room and staff room with independent cabins. The institution has a separate room for girl students. English language laboratory has been set up to improve the language skills among students. ICT facility is made available in some class rooms. Teaching Learning activities - classrooms, seminar hall, laboratories, . Some classrooms are also fitted with projectors and white boards. Seminar hall with audio-visual facilities is in place for regular use. The Geogrphy department has a laboratory and the college has language lab also. Computer lab is there for practical of IT related subjects. The college has a garden. Potted plants are kept in the corridors. There is a rest room for girl students. Provisions of a wheel chair is made available for physically challenged students. The college has a spacious auditorium to conduct cultural activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural and sports activities are part and parcel of higher education and help develop personality of students. The College has adequate physical facilities which are utilised from time to time for conducting curricular, co-curricular and extracurricular activities . College has a separate sports room and vast play ground to improve all types of sports events. A spacious auditorium with 500 seating capacity is available for cultural activities, orientation (induction) programmes, also awareness events. A stage in the common ground is also used for celebration of

Independence day and Republic day . The ground of the college is used for the annual sports and university touraments. There are volleyball, Kho Kho and Kabaddi courts . A common room is equipped with Carrom board and Chess board. A table tennis room is also made available for the benefit of students besides shuttle badminton court and a gym which is equipped with modern gym equipments for exercising. There is a room to conduct medical check up of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.41

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS Software - E-Lib

Nature of automation (fully or partially) - Partially

Version - 16.2

Year of automation - 2004

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)

0.05

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

74

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The annual maintenance and restoration of IT facilities in the college is done in a systemetic manner . Daily maintenance is carried out by the concerned persons by utilising the college development fund. The computers and other electronic devices are maintained and repaired from time to time. The college has a computer lab with 72 computers equipped with internet connection . The institute updates IT facilities including Wi-Fi at regular intervals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

72

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.75

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Management takes care of physical, academic and support facilities of the college. A review in this regard is done of all the facilities available , at regular intervals. Necessary funds are provided to purchase text books and reference books, for sports equipments and computers. An initiative is taken for general

maintenance and also the upgradation in order to upkeep and improve the facilities. Necessary facilities are provided as and when required in order to serve the stakeholders in a better way and to ensure the accomplishment of its stated vision and mission.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

131

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

D. Any 1 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

3

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The members of Students' Union are elected on merit basis (ie., highest scorers in the previous exam/semester). The final list is notified on the notice board so as to help other students to know their class representatives. A meeting of newly formed students' union will be held with staff members. They organise teachers' day, Departmental programmes under the guidance of the teachers. The members of students' union play active role in cultural and Sports activities. The concerned teachers ensure that members of the union get an opportunity to take part in the college programmes. They will also be part of several committies formed for the smooth conduct of events. Opinions are sought from them while organizing events. The Union is a link between staff , students and college administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution has a registered Alumni Association which plays a pivotal role in the development of its alma metre. The institution invites its alumni as guests, resource persons at regular intervals. The learning experiences and sharing of ideas by them will benefit and inspire the present students. The achievers of members of alumni association are felicitated not only to recognise their talent but also to motivate other students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution came in to existence in August 1984 with the sheer intention of ensuring the quality education to the local and surrounding rural students. The institution is striving hard, keeping in mind the need to empower the students academically and make them independent and successful both as professionals and good citizens. This quest for the holistic development of the student is the main aim of the decision makers of the college in every aspect, right from the choice of subjects up to the wide range of extension activities that are offered. The vision of the institution is to produce qualitative students who excel in their respective fields, academically and professionally. The governance of the institution is in accordance with the vision and mission statements reflecting the goals and objectives of the institution.

Vision of the college: 'To be a centre creating for quality,

nurturing the right attitude, providing human excellence and building an enlightened society.'

'Better yours elf to serve better through training, team work and total commitment to our goal' is the mission statement of the institution.

The institution strives to impart a holistic education that will enable the students to face the challenges confidently. Course on Entrepreneurship Development prescribed by the University for B.Com stream would help promote entrepreneurial skills among them. Many co-curricular activities, celebration of important days and events, guest lectures etc., seek to enhance skills of students. Values like sense of responsibility, leadership and social concern are inculcated among the students through various social outreach programmes conducted by NSS, NCC, Woman empowerment cell. Awareness of environmental and ecological issues is created through planting of saplings. The imparting of innovative teaching-learning process is supported by ICT. During Covid-19 pandemic situation, the institution has specially upgraded itself to take up the challenge of online teaching and e-learning. The Management joins hands in the fulfillment of the vision and mission statements of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Management acts as a catelistic agent in academic matters and frames strategy for academic growth. It interacts with principal and faculty members from time to time and take policy decisions. The Management has participatory and democratic system to take decisions and framing the policies. It extends all support in the development of holistic academic programmes. The college Management in consultation with the Principal provides leadership in all academic and institutional practices. The Principal co-ordinates on all academic matters through the Heads of Departments and IQAC coordinator. He works on the principle of delegation and

decentralization of responsibilities. Thus, all staff members get an opportunity to take part in decision-making process. The inclusion of teachers' representatives in the College Governing Council(CGC)enables them to participate in different academic deliberations and also in decision-making. University examinations are conducted in the institution through committees set up for the purpose and here too responsibility and leadership is delegated to the faculty members who are responsible for the smooth conduct of examinations. Participative management and decentralization are also evident in the shuffling of committee members which ensures that faculty members play an active role in different committees during their tenure. The entire process of participation and decentralization is co-ordinated by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

College has formally stated quality policy. The perspective plans and policies are prepared by the IQAC based on the activities proposed by various departments for the calendar year. The IQAC works for the development and application of quality parameters in various activities in the college.

IQAC play a very vital role in optimization and integration of modern methods of teaching and learning . The college has been quick to provide necessary guidance both for students and teachers so as to familiarize them with the virtual platform. A time table was prepared for the smooth conduct of online classes. Study material was made available to students. Students were also given screen sharing facility for quick sharing of PPTs, Word/PDF etc., This online portal has aided in smooth running of the teaching-learning process. Several seminars and FDPs were organised on virtual platform which enabled many staff members to develop technical and communication skills. Faculty members of departments are encouraged to organise subject based seminars by inviting scholars. Many staff members who are on BOS of RCU contributed their mite in the

formation of curriculum. They are also encouraged to involve in research work.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The perspective institutional plan is developed following the procedure. In order to formulate the strategy of development various committees are constituted . Teachers participate in the formulation of institutional plans . Committee of the college is responsible for all the intra and inter collegiate cultural events.

The institution has some bodies to ensure smooth execution of work at all levels.

College Governing Council : It consists of a member from Managing Council as the chairman and two others as members. It comprises of the Principal being an ex-officio member, and there are two Teacher Representatives and one as Parents' Representative.

Administrative Set Up: The Honorary Secretary and the Principal form the centre of the administration with the former being the final authority in all financial matters. The Principal is vested with the day to day running of the college. The Principal along with the IQAC Coordinator, Coordinator of PG, Departmental Heads, Staff Secretary and coordinators of various Cells coordinates the entire work process of the college. All fulltime teachers to be vested with the post of Head of departments on seniority basis.

Student Union: The Institution has Students' Council and student welfare officer will guide them. Different Committees are set up with teacher Convenors who are responsible to carry out the functions of their respective committees. The Library Advisory Committee assist and advise regarding the formulation of library policies, purchase of library materials, improvement of library and information services, and operational matters. There are different committees which aim to serve the society in many ways like National

Service Scheme(NSS), NCC, Woman empowerment cell. The Cultural Committee of the college is responsible for all the intra and inter collegiate cultural events. The Career Counselling and Placement Committee looks after the career prospects and placement of the students. The Examination Committee helps in smooth conduct of the examinations. The Health cell which looks into routine health checkups of students and organizing awareness programmes from time to time.

Service Rules and procedures are guided by the Statutes of parent University-RCU, the Constitution of the managing council and the rules of the Karnataka state government. The recruitment for the Teaching and Non-teaching staff are as per the government rules along with the eligibility criteria prescribed by the UGC. The promotion policies for teachers are according to the government orders.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution undertakes some welfare measures both for the teaching as well as non-teaching staff. All the statutory leaves are granted to the faculty members and 'On duty leaves' are given to the teaching staffs for attending roientation/refresher courses. It also encourages the faculty members to attend Seminars and Conferences at various levels. The college supported the endeavour of the teaching faculties for applying for Major and Minor Research Projects. The faculty as well as the staffs of the College can get easy loans which are arranged by the College. At the time of superannuation, the financial matters of the teaching as well as non teaching staffs are settled by the Institution. The institution has a credit cooperative society and teaching and non teaching staff can avail credit facility up to Rs.1 lakh.It also provides a loan up to Rs. 5,000 in case of any emergency . Triple benefit schemes, family benefit fund, leave encashment to the permanent staff of the institute, family planning incentive are the other welfare measures provided to the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is an Internal Performance Appraisal system for all its staff members headed by the Principal of the Institution. The Principal monitors and evaluates the performance of all its staff. Performance appraisal system is implemented as per the UGC guidelines. The

appraisal report of the faculty is made by the concerned Head of Department on the basis of his/her yearly achievement, discipline, quality etc. The same is submitted to the Head of the Institution. The students at the end of their course give an online feedback about all the teachers. There are Grievance Redressal and Suggestion box placed at important places on the campus where the students can express their query. Online feedback is also obtained from students from time to time and the same is scrutinized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal audit on a continuous basis. The Internal audit assistants are stationed in the college office. Statutory Audit is conducted by Auditors appointed by Higher Education Department. Statutory audit is completed till financial year 2018-19. The internal audit committee consists of office Superintendent and the internal auditor. The external audit is done by the Chartered Accountant at the end of financial year. The accounts of the college are audited by the External qualified Chartered Accountant appointed by the College. The institution being an aided college of the Government of Karnataka, it is audited by the staff of Department of State Accounts, Regional Office of Joint Director, Dharwad. The last audit was done in the month of December 2015 and government audit in July 2016 there was no audit para pending. If any objection is made by the audit team then the same is complied in totality before the next claims are submitted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution always ensures that the funds are collected on time and are utilized in the best possible way . Each and every transaction is supported by vouchers. All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through cheques. Separate budget is allocated to enable the institution for efficient use of the financial resources. Further government audit is conducted by state accounts departments. For efficient use of the financial resources, the budget is prepared. The main sources of receipts are fees collected from students, grants from the State Government and the UGC, interest on fixed deposits, fines and other miscellaneous income from sale of old newspapers, magazines, scraps etc. Fee collection is done in a systematic way within a time frame. Students are informed about the time schedule through notifications on college notice boards. All purchases are made after inviting requisite number of quotations and their proper scrutiny. The resources are carefully allocated to meet overall administrative requirements including recruitment of staff as and when required, infrastructural upgradation and maintenance, enhancement of teaching learning environment, faculty development etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC works for the development and application of quality parameters in various activities in the college. IQAC plays a very vital role in optimization and integration of modern methods of teaching and learning. The seminars, Workshops , guest lectures are arranged. The activities conducted by different Cells are monitored by IQAC. The vision of the institution is to make teaching learning process a qualitative one and also to develop right attitude among students. Keeping this point in view, the IQAC took initiation of upgrading ICT facilities, training students on how to organise events and has been organising programmes meant for the betterment of students. The positive inputs by the resource persons helped students to improve their learning skills. Even during the period of pandemic and lockdown, many seminars including a week long faculty development programme were held on the virtual platform. The IQAC also focused on Gender Sensitisation programmes in association with women empowerment cell which seek to make the students aware of gender justice and gender equality issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has an integrated framework for quality assurance. The IQAC, the planning body, collects information from the learners and various committees and based on which it proposes comprehensive perspective plan to the governing council for approval and implementation through the Principal. The different Cells work for implementation of developmental and academic activities. The IQAC

which was set up in 2004, has been working for the smooth conduct of teaching-learning process and also to review learning outcome. The meetings of the IQAC in general and with the principal and coordinators of different cells in particular are conducted to ensure stock taking and determining of the scope of improvement in all possible spheres. The major task taken up by the IQAC was to take care of the health issues of students during the pandemic times, conducting online classes, programmes on virtual mode, observing birth anniversaries of great personality to inspire students in the post covid scenario, awareness among the various stakeholders on gender issues etc.,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.vpmcollegebgk.in/Minutes%20of%20IQAC.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The IQAC in association with women empowerment cell of the Institution organised some programmes on gender equality besides celebrating international women's day. The National Girl child day was held on 23rd January 2021 and social activist and writer Geeta Daanshetti was the resource person. Study materials were distributed to 4 girl students to mark the day. International Women's Day was held on 8th March 2021. Alumnus and Crown Diamond Director, Modicare Ltd., Reetu Ronad addressed the gathering. Home appliances sponsored by IQAC coordinator were distributed to some women on the occasion. FDP on 'Understanding women empowerment through various Laws in India' (Virtual platform) was held on 9th July 2021. Principal of Law college Dr. M P Chandika was the resource person.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution takes initiative for the management of wastes which is generated within its campus. Solid Waste Segregation is done by hand sorting. The dry waste which includes paper, cardboard,

plastics, scrap materials is separated from others. Organic wastes like the left over food etc, are also collected in bins separately. For e-waste Management, the College segregates old computers, batteries and wires and dispose them at regular intervals. The College takes care of the waste generated regularly by reducing the waste. The laboratory wastes are also disposed taking proper measures.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution follows a merit-based selection of students from all communities with different socio-economic backgrounds. Seats are reserved following the reservation rules of State Government. Free ship and scholarships are given to eligible students. Cultural programmes are organized to mark annual day and international women's day celebration that lays much emphasis on social harmony and awareness of the rich heritage of our country. Inter collegiate quiz competition on the occasion of various days like Gandhi Jayanti, National Voters' Day help create awareness on social harmony and the rich history of the country. Students are encouraged to join Social outreach Units like NSS,NCC of the College to actively work with people from diverse socio-cultural backgrounds with an aim of improving society. Celebration of Republic day and Independence Day has been an institutional practice for the last many years.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College undertakes various efforts to sensitize its students and employees of their constitutional obligation. At the time of commencement of new academic year, the Principal of the College delivers a lecture at 'Spandana'-an Induction programme, to the new

batch of students to make them aware of the core values of the Institution. The need of maintaining harmony amongst all diversities, in developing humanism and leadership qualities will be underlined. The young minds who are going to be the responsible citizens of tomorrow learn the lesson of exercising their rights and performing their duties. Students and staff take part in Independence Day and Republic Day where message from Constitution of India will be delivered. The significance of the Day is illustrated to all so as to help them understand their fundamental Rights and Duties as prescribed by Constitution of the country. The students are taught to obey the supreme law of the land and respect the symbols of national unity like National Flag and National Anthem through NCC. NSS, women empowerment and other cells organise programmes to help students to understand the importance of social responsibility, social concern and empowerment. Values like empathy, compassion, cooperation, coexistence etc., are highlighted by the Institution so that these qualities get inculcated amongst all and help in self enhancement. Commitment to such values instills confidence, self-control, adaptability, motivation, optimism and truthfulness in the character and personality of the students. The NSS units of the College undertakes different kind of activities and teach the students the importance of giving back to the society by believing in the principle of equality, fraternity and societal justice.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4.
Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes and celebrates a number of national and international days.

Karnataka Rajyotsava Day was observed on November 1 and a musical event was held to mark the day. Republic day – A program is organized celebrating the Republic day. Women's day celebration- 8th March each year is celebrated by various programmes on women empowerment by Woman empowerment cell. Independence Day-A program is organized to celebrate India's Independence day through reliving our past and paying tribute to the heroes who laid their lives for their mother land. Teachers Day- students organize programmes for the teachers to celebrate the Birth anniversary of Dr Sarvepalli Radhakrishnan. Students take part in various intra department competitions like painting, non fire cooking , Mehendi, hair style etc which are organized to test their skills other than curriculum. Hindi Diwas was observed. and Vivekanand Jayanti was also celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

A) Best Practice –I

1. Title: Conducting mock interview for students:

2. Goals:

i. To instill courage & confidence among students.

ii. To help them prepare for real interview.

iii. To help them understand on how to behave during interview.

iv. To help them update their knowledge not only about their curriculum but also current affairs.

v. To help them prepare their resume.

3. The Context: Following globalization there is acute competition in every field and those who possess additional skills will survive. Keeping this point in view the college has developed the practice of organizing mock interview specially for final year B.A and B.com students. The college provides a platform for students to showcase their interview skills. The college also shoulders the responsibility of getting rid of inferiority complex among students by conducting such mock activity.

4. The Practice: Sincere efforts are made to create the real interview environment on the campus by making separate seating arrangements for the candidates. The specially designed principal chamber will be the venue for taking

interview. The service of peons is taken to call the names of candidates who are waiting for their turn in the college corridor. They are also provided with tea and biscuits so as to help them relax before they enter interview room. The interview panel consists of principal, coordinator, 1 or 2 subject experts from outside and a banker who is involved in training and recruiting work. The candidates are not only encouraged and motivated by panel members but also informed of about their strong and weak points so that they can better their performance during real interview. They are assessed by the panel and the list of successful candidates is put up on notice board to inspire other students.

Interestingly many candidates attend interview wearing tie and with original documents. Last year it was held for students of other colleges and cash prize and certificates were issued to first three toppers. Even the report along with picture is published in newspapers also.

5. Evidence of Success: Students showing interest for mock interview is the evidence of success and many students expressed their satisfaction and suggested to conduct it at district level.

6. Problems encountered and Resources required: Getting more number of students is a problem as they are scared to

be interviewed by the panel members. It should be conducted after college hours and students from rural area may not attend it because of time constraint. The event has to be organized when the outside resource persons are free and available. Finance is not a problem.

7. Contact Details:

Name of the Principal : Dr.(Smt.)V S Math

Name of the Institution : S R Narasapur Arts and M B S Commerce College.

City : BAGALKOT - 587 101
(Karnataka)

Work phone: 08354-220931

FAX: - do -

Website: www.vpmcollegebgk.in

Mobile: 9448751828

? Second Best practices:

1. Title of the practice: Students Small Saving Scheme (4S scheme).

2. Goal: The aim is to develop savings habit among the students community. To avoid the unnecessary/unwanted expenditure. To make the students to realize the importance of money and its effective use.

3. The Context: Money plays a vital role in everybody's life.

Unfortunately sometimes youths do not understand the importance of hard earned money by their parents and sometimes by them also. Youths mis-use the money for bad habits. In order to prevent this waste the above said best practice is implemented in our college.

4. The Practice: This scheme was for the first time initiated and introduced in the year 2009-10 by Economics department.

Many students are actively involved in this practice. The students went on saving the money every month in their personal savings bank account in State Bank of Mysore, Bagalkot Branch.(Now it is SBI) The money went on accumulating in the bank.

5. Evidence of Success: there has been good response for the said scheme from students.

This small amount provides micro financial assistance to the National development. This scheme benefits all the students by developing the habit of small savings and also encourages the students to save more and more money in their future life and helps to inculcate saving habit among the students.

Students who have participated in this scheme may utilize their saved money as per their will and wish. In this connection following suggestions have been suggested.

1. Students may re-invest the same in the form of FD scheme for long period.
2. They are also allowed to use this money to purchase job application forms, postal orders, DD or any other requirements.
3. Even the teachers are also inspired by the students response.
4. The students may donate this amount of savings to the principal to assist the poor students. They must use it for fees, books, journals and other study materials.
5. The amount may also be utilized to meet travelling expenses to attend the interview.
6. Some portion of saved amount can also be spent in the form of donation to the students who are urgently needed for admission, examination, sports and medical fees also.

Totally this project helped the students to change their life style towards the money and saving of the same.

6. Problems encountered and resource required: Expected number of students may not join this scheme. Some students want to withdraw the money in the middle time. Some students may not credit the amount to the bank regularly

Resource required: The service and guidance of managers of Nationalized Banks are required to convey the message of

important of saving the money.

7. Notes: Here no syllabus is required. Students are convinced about the importance of money in day to day life based on their real life experience.

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File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is situated in an area partially submerged under Asia's biggest mega rehabilitation project has been continuously striving to give each student an equal opportunity to excel. A lot of thrust and priority is given to rural and scheduled caste and scheduled tribes. Institution is striving hard to empower economically weaker sections by imparting quality education along with life skills through teaching, research and extension activities. The college

aims at imparting quality education to academically backward/rural students. The college creates awareness about the provisions of constitutional measures, human rights, environment, and cultural heritage through workshop, seminar and guest speakers. By conducting study tours, project work, visit to industries the college develops knowledge capital among the students community. Through curricular, co-curricular and sports activities leadership quality among students is being developed by the Institution. Programmes are conducted to create awareness about constitutional values, human rights, environment and cultural heritage etc. IQAC, as a mentoring system discovers the strength and weakness of the students. While NCC and NSS units women empowerment cell, render their sincere service to the society.

Even during the hard times of the pandemic when the institution space became inaccessible and physical meetings were not possible student members were also encouraged to participate in various activities and webinars that included relevant topics like yoga, mental wellbeing, health awareness, legal issues, role of alumni, NEP, computer and communication skills etc.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Updating and improving ICT facilities

Extra coaching to rural students on language and computer skills

Enhancing infrastructural and basic amenities

Arranging seminars based on NEP concept

To apply certificate course